

Dear Interested Participant:

Thank you for your interest in becoming an exhibiting artist at the Santa Fe Fiesta Fine Arts and Crafts Market. Below you will find the application, please complete and return to the address provided. Each booth you request requires a separate application along with separate application fees. In order to be considered, each application must be completed, signed and accompanied by payment in the form of a bank check or money order payable to Santa Fe Fiesta Inc. The Santa Fe Fiesta Fine Arts & Crafts market is a juried market. Jurors will include a market artist. We thank you for your interest in exhibiting with us and look forward to a successful market.

Best Regards,

Ama Ortiz
Arts & Crafts Market – Chair
artsandcrafts@santafefiesta.org

CRITERIA:

All work must be original
All work must be designed by and produced by the exhibiting artist
Jewelry must bear the exhibiting artists stamp

PROHIBITED:

SALES ON SET-UP DAY
Exhibits by studios involved in volume productions
Work by apprentices
Factory made items or items representing only minor rework
Representatives sent on behalf of the artist or craftsperson
Sale of food or drink, including but not limited to pre-packaged items

Violations of the above stated rules will result in your removal from the Market, loss of all fees and non-remittance to any future markets sponsored by Santa Fe Fiesta Inc.

ACCEPTANCE PROCESS:

Applicants must submit three (3) pictures/prints of their work, with the artists' name written on each picture/print to insure proper return of all pictures/prints.

Jurying will take place in May

Notification of Acceptance/Rejection will be sent via email no later than May 18, 2019

*Accepted Artists will receive an exhibitors kit along with booth assignment

Non-Accepted artists will receive reimbursement of all fees less the application fee of \$50.00.

*Please Note: Cancelled checks are **NOT** an indication that you have been accepted into the market.

ABSOLUTELY NO REFUNDS WILL BE ISSUED AFTER JUNE 15, 2019

TAX & LICENSES:

All exhibitors must have a NM CRS Tax Number. You may download the CRS application at www.state.nm.us/tax or call the NM State Tax Office at 505-827-0700

BOOTH INFORMATION

SPACE RENTAL FEES		
Booth Size	Cost	Includes
10X10	500.00	Fine Arts & Crafts Weekend
10X10	400.00	Fiesta Weekend
	850.00	Both Weekends
Electricity (on plaza only)	15.00	Limited Spaces Available
Water	15.00	

*Booth Fee Includes City of Santa Fe Special Event Vendor License Fee

**No Refunds will be issued after June 15, 2019

- Each booth space measures approximately 10X10 (NO LARGER).
- Exhibitors must provide their own tent.
- All exhibiting tents must be white.
- **No awnings or umbrellas will be allowed to protrude past the original 10X10 space provided.**
 - If your tent is larger than 10X10 or inventory is not kept within the designated area you will be asked to remove it.
- Grass area booths **MUST BE SECURED WITH WEIGHTS** due to city regulations regarding the plaza grass. Please note we do experience high winds at times during this season, so securing your booth with weights is essential.
- All booths are assigned on a first come first serve basis, we will do our best to accommodate your requests.
- Subletting your booth is **PROHIBITED!**
- Electricity is only available within the interior of the plaza, therefore, spaces are assigned upon request and on a first come, first serve basis.
 - Please provide your own 12X12 Extension Cord.
- Booth assignments will be issued no later than May 18, 2019.
- Exhibitors **MUST CLEAR ALL INVENTORY AND DEBRI** from exhibiting area prior to check-out. **FAILURE TO DO SO WILL RESULT IN A CLEANING FEE!**
- **ALL EXHIBITORS ARE ENCOURAGED TO DONATE ONE ITEM TO SANTA FE FIESTA INC.** These donations will be collected during the weekend and will help to continue the Mission of the Santa Fe Fiesta Council. We greatly appreciate your generosity.

Please Note:

It is at the discretion of Santa Fe Fiesta Inc. and/or the City of Santa Fe to adjust or move your booth should it pose an unforeseen problem to other tents, spaces, roadways, walkways or businesses located in the plaza area.

**Santa Fe Fiesta Fine Arts & Crafts Market
Application**

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Email Address:

CRS Number:

Art Media Type: _____

Booth Request (refer to number on map)

Labor Day Weekend: 1.) _____
Aug. 31 - Sept. 2, 2019

2.) _____

3.) _____

Fiesta Weekend: 1.) _____
Sept. 6 - 8, 2019

2.) _____

3.) _____

Please check all that apply:

- | | | |
|--|--------------------------|----------|
| Labor Day Weekend
Aug. 31 - Sept. 2, 2019 | <input type="checkbox"/> | \$500.00 |
| Fiesta Weekend
Sept. 6 - 8, 2019 | <input type="checkbox"/> | \$400.00 |
| Both Weekends | <input type="checkbox"/> | \$850.00 |
| Electricity | <input type="checkbox"/> | \$15.00 |
| Water | <input type="checkbox"/> | \$15.00 |

*In addition to this application please complete the “City of Santa Fe Special Event License” attached to this packet.

I have read this application and agree to all regulations set forth. I will not hold the City of Santa Fe and/or Santa Fe Fiesta Inc. responsible for any accidents, injury or loss of property that may occur while participating in the Fiesta Fine Arts & Crafts Market. I understand that Santa Fe Fiesta Inc. has the right to refuse this application upon which my fee will be refunded, less the application fee of \$50.00. I understand that non-adherence to the regulations set forth will cause my removal from the market.

Name (Printed): _____

Signature: _____

Date: _____

Fine Arts & Crafts Market Artists Only:

By signing this application, I certify that I am the sole designer or co-designer of the work shown in the pictures/prints provided. I certify that the work is produced under my supervision and typifies the work to be exhibited. All jewelers certify that all exhibited jewelry will be stamped appropriately.

I understand that Santa Fe Fiesta Inc. reserves the right to advise me of any work that does not meet the standards set forth and I agree that such work will be immediately removed upon request by the Santa Fe Fiesta Inc. Officials. Failure to remove such work or cooperate with market staff and volunteers may result in my removal from the market with no refund of fees and exhibitor may be prohibited from future participation.

Signature: _____

Date: _____

Check List:

- Completed & Signed Application
- Three pictures/slides of each exhibitor's work
- Check or Money Order made payable to: Santa Fe Fiesta Inc.
- Completed City of Santa Fe Special Event License

- Self-addressed & stamped envelope (for the return of artist pictures/prints)

Please mail application to:

Santa Fe Fiesta Inc.
P.O. Box 4516
Santa Fe, NM 87502-4516

If you have questions, contact us at:
artsandcrafts@santafefiesta.org or 505-629-5333

REMINDER: NO REFUNDS WILL BE ISSUED AFTER JUNE 15, 2019